

PROJECT NAME: _____

BUILDING #: _____

DATE: _____

PRE-SUBSTANTIAL COMPLETION

- | YES | NO | N/A | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | O&M Manuals Provided |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Code Compliance |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All Commissioning Checklists successfully completed and documentation forwarded |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Reheats, VAV Boxes, Radiation Operational |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Piping and Valves Identified |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | System Flushed, Filled and Tested |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Water Balance Report Received |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Pre-start-up of Equipment |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Spare Parts and Keys Provided |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Specified Operator Training Completed |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Systems Demonstrated to Owner Personnel |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | System Performance Tested and Confirmed |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | System is Fully Operational |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All Commissioning Functional Testing successfully completed with FSQA witnessing and documented. (If not state which test(s) are in-complete and reason.) |

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NOTE: Upon receipt of affirmative response on all applicable items used above, FSQA will recommend acceptance of Substantial Completion certification.