

PROJECT NAME: \_\_\_\_\_

BUILDING #: \_\_\_\_\_

DATE: \_\_\_\_\_

**PRE-SUBSTANTIAL COMPLETION**

- | YES                      | NO                       | N/A                      |   |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | O&M Manuals Provided  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Code Compliance   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All Commissioning Checklists successfully completed and documentation forwarded   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Piping and Valves Identified  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | System Flushed, Filled, and Tested  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Glycol Added and Tested   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Water Balance Report Received   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Pre-Start Up of Equipment   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Specified By-Passes in Place  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Spare Parts and Keys Provided   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Specified Operator Training Completed   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Systems Demonstrated to Owner Personnel   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All Commissioning Functional Testing successfully completed with FSQA witnessing and documented. (If not state which test(s) are in-complete and reason.) |

- 
- 
- 

NOTE: Upon receipt of affirmative response on all applicable items used above, FSQA will recommend acceptance of Substantial Completion certification.