Facilities & Services Policies, Procedures, and Guidelines

**Purpose:** To provide information on the process to access a campus building roof

**Owner:** Safety and Compliance

**Procedure:**
1. Roof access (e.g. hatches, doors) must remain locked and secured. Keys that access the roof must remain controlled.
2. Requests to access the roof need to be referred to Safety and Compliance.
3. Upon receiving the request, Safety and Compliance will perform a written hazard assessment to determine if additional safety measures are needed to protect faculty, staff, and students.

**Contact:** Safety and Compliance safetyandcompliance@illinois.edu, 217-265-9828.

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