

UNIVERSITY OF ILLINOIS
AT URBANA-CHAMPAIGN



Date:

(shaded boxes indicate required fields)

Matthew Tomaszewski
Associate Provost for Capital Planning
University of Illinois
601 East John Street
Champaign, Illinois 61820

Re: **Net Zero Growth Space Policy**

Building Name

Building Number

Proposed Project Title

Dear Associate Provost Tomaszewski:

(select all that apply)

Pursuant with the Campus Administrative Manual "Net Zero Growth Space Policy" ([Section VIII-23](#)), we are requesting the Office of the Provost grant the use of space available from demolition , square footage bank , and variance request to off-set the proposed building addition by:

Brief Explanation:

Project Description (including GSF/NASF):

Justification:

Summary of Proposed Space Credit Offered by Unit:

Respectfully Submitted,

Name/Title:

College Unit:

Dean/Department Head Signature:

Approved

Not Approved (Submit Variance Request Form)

Matthew Tomaszewski, Associate Provost for Capital Planning

Date

Cc: Mohamed Attalla, Executive Director, Facilities & Services
Ted Christy, Associate Director Project Planning, Facilities & Services
Chad Kupferschmid, Facilities Information Management Coordinator, Facilities & Services
_____, Project Planner

Project File

