All University personnel performing maintenance and construction work must have an authorized work permit before work can begin. To complete the AHERA Work Permit:

- The Requestor (must be a supervisor/manager) must complete Sections I: General Information, II: Description of Work, and III: Assigned Personnel sections.
- The requestor and all assigned personnel must review the attached asbestos locations maps and complete Section IV: Confirmation of ACMs before work can begin. This permit must be available at the worksite during work activities for review by Uni High School, University Primary School, or S&C personnel.
- Once the work is finished, the Requestor or their designee must complete Section V: Closeout and return to S&C.
- For emergency work during non-business hours, the on-call employee can complete the work permit as the requestor. Include “Emergency Work” in Section II: Description of Work.

**Section I: General Information**

Building:  
- Uni High School (0061)
- Uni High Gym (0063)
- Kenney Gym/Gym Annex (0021/0005)
- Children’s Research Center (0075)-University Primary School portions

Room(s): __________________________________________________________________________

Scheduled Start Date: ___________________________ Scheduled Finish Date: ___________________________

Requestor Name: ___________________________ Contact #: ___________________________

Requesting Unit:  
- F&S OMA, Shop________  
- F&S UES, Shop________  
- Tech Services

F&S Work Order #/phase: ___________________________ Tech Services CSR#: ___________________________

**Section II: Description of Work**

____________________________________________________________________________________

____________________________________________________________________________________

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**Section III: Assigned Personnel**

<table>
<thead>
<tr>
<th>Name</th>
<th>Initial 2-hour Asbestos Awareness Training Date</th>
<th>Current Refresher Training Date</th>
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Section IV: Confirmations of ACMs

- I hereby acknowledge that I was given information including locations and amounts of K/A-ACMs in the area where work associated with this permit will be performed.
- I am aware that I am not to disturb K/A-ACMs (including but not limited to removing ACMs, cleaning up ACM debris, moving ACM ceiling tile, picking up detached ACM floor tile, repairing damaged ACM insulation, etc.) while performing any work in this building.

If K/A-ACM is inadvertently disturbed during the course of my work I will isolate the area and restrict access, shutdown the HVAC system to the area or immediately contact someone who can, and immediately notify the F&S Labor Shop at 217-333-0340 and the Division of Safety and Compliance at 217-255-2106.

Requestor: ______________________________ Signature: ______________________ Date: ______

Assigned Personnel

Name: __________________________ Signature: ______________________ Date: ______
Name: __________________________ Signature: ______________________ Date: ______
Name: __________________________ Signature: ______________________ Date: ______
Name: __________________________ Signature: ______________________ Date: ______
Name: __________________________ Signature: ______________________ Date: ______

Section V: Closeout

Actual Start Date: ______________________ Actual Finish Date: ______________________

Deviations from Planned Work: ______________________________________________________

ACMs Disturbed: ☐ No  ☐ Yes, describe incident and response: ____________________________

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