

### **IEPA Water Pollution Control Construction/Operating Permit**

1. Project Manager (PM)/Project Coordinator (PC) works with Environmental Compliance (EC) and Utilities to determine if project includes constructing or extending a sanitary sewer main:
  - a. If yes, skip to step 3.
  - b. If no, go to step 2.
2. PM/PC determines if project includes a sanitary sewer service connection of greater than 1,500 GPD.
  - a. If yes, go to Step 3.
  - b. If no, an IEPA sanitary permit is not needed. Go to the UCSD Connection Permit instructions below.
3. PM/PC notifies Professional Service Consultant (PSC) to prepare an IEPA Water Pollution Control Construction/Operating Permit application.
4. PSC forwards draft electronic application to PM/PC and EC. EC reviews form for completeness and submits to Utilities for technical review.
5. EC forwards relevant comments to PSC.
6. PSC makes necessary revisions and signs 2 applications, and, forwards both originals and 3 copies of application, site profiles and plans to EC.
7. EC completes final review, obtains administrative signatures and submits to IEPA for approval.
8. The IEPA is allowed 90 days for application review. Please allow at least 4 months for complete process.
9. EC contacts PM/PC when the IEPA approves the Construction/Operating Permit. A UCSD Connection Permit is also required. Go to UCSD Connection Permit instruction below. The sanitary main installation may begin only after the appropriate IEPA and UCSD permits are obtained.

### **UCSD Connection Permit**

1. PM/PC notifies PSC to prepare the UCSD Connection Permit application.
2. PSC forwards completed application to PM/PC.
3. PM/PC submits the completed application to EC.
4. EC reviews form for completeness, obtains administrative signatures, and submits to UCSD for approval. EC submits this application to the sanitary district after the IEPA approves any relevant Construction/Operating Permits (see above to determine if an IEPA permit is needed).
5. EC contacts the PM/PC when the sanitary district approves the Connection Permit. The connection can occur after the permit is received. The connection permit may have an associated fee that must be paid prior to UCSD releasing the permit. Refer to the Utility Program Statement for applicable fees.